**Quad Counties 4 Kids Board Meeting Minutes**

**May 23, 2018 –6:00 p.m.**

**Creston Elementary School, 805 Academic Avenue, Creston, Iowa**

Chairman Don Gee Called the meeting of the Quad Cities 4 Kids ECI Board to order at 6:05 p.m. at the Creston Elementary School.

Members Present are marked with an X, Excused with an E, absent with an A and Conference Call with a C:

**Adams Ringgold Taylor Union**

Vacant Jodi Rushing E Scott Marcum X Bob Brown E

Don Gee X Vacant Karen Shawler X Kathy Ralston E

Angie Mullen X Vacant Jenny Robinson X Vacant

**Others Present:** Lori Henrichs, Taylor County GSF, Joan Gallagher, Taylor/Adams County Public Health; Sharon Campbell, CCNC for MATURA and Vicki Sickels, Director

**Additions/Approval of Agenda**

Jenny Robinson moved that the agenda for the meeting be approved as presented. Scott Marcum seconded the motion which passed unanimously.

**Approval of Minutes of March 28, 2018 Meeting**

Following review, the minutes were changed to reflect the proper date for the next meeting (from April to May). Jenny Robinson moved to approve the amended minutes of the March 29, 2018 meeting be approved. Scott Marcum seconded the motion which passed unanimously.

**Report from the finance Committee**

The vouchers were reviewed by the finance committee prior to the meeting as follows:

* School Ready Expenses for FY2018 since our last meeting
	+ Total for approval = $39,234.43
	+ Cash balance = $135,874.70
* Early Childhood Expenses for FY2018 since our last meeting
	+ Total for approval = $3,760.38
	+ Cash balance = $20,279.59

Scott Marcum moved to approve the financial reports as presented. Angie Mullen seconded the motion which passed unanimously.

**Evaluations**

The board decided to table the evaluations until the June meeting to allow more the opportunity to complete them.

**FY2019 Funding Recommendations**

Don Gee, Scott Marcum, Angie Mullen, Jenny Robinson and Vicki Sickels met April 25 at the Pizza Ranch for review of the RFP’s for review prior to the meeting submitted for FY2019. All applications were received by the grant deadline. All applications met technical guidelines. Some had more pages than requested due to data included which was acceptable. We were surprised there were no applications for new services even though it was a new RFP and not a renewal.

The draft FY2019 early childhood grant is $5,636.00 (13.79%) more than 2018.

The draft FY2019 school ready amount is $3,142.00 (0.92%) less than 2018.

The recommendations for funding from the committee were passed out along with comparisons and notes.

Angie Mullen moved to approve the recommendations of the RFP Committee. Karen Shawler seconded the motion which passed unanimously.

**Board Membership**

Potential Board Member Kristyn was unable to attend the meeting tonight due to a change in work schedule. She is planning to attend in June. Names of potential board members were shared. Contacts will be made.

 **RFP & Mini-grants Update**

A list of submitted and paid In-home provider mini grants, Day Care Center Grants and Preschool Grants was shared and reviewed.

 **Director Report**

A written report that included the following:

* A calendar of director events since the last meeting
* CCNC Update-- We did not receive a funding request from anyone to provide CCNC services for Ringgold County. I have been in conversation with DHS, IDPH and state ECI to find a solution. Vicki will send contact information to Don so he can make a call.
* Early Union Early Childhood Program update was given
* ICAPP Grant update was shared
* Institute for the Advancement of Family Support – Training modules are available and participants can get college credit.
* New Performance Measures have been adopted by the State ECI Board.
* United Health Care Family Support meeting report was given.
* Central Slice Day on the Hill—Attending: 9 Central Slice Directors, 8 State Senators, 24 State Representatives and 74 others (staffers, lobbyists, etc.). It was a successful day at very little cost.
* State Director meeting overview.

**Agency Updates/Board Members Activities/Public Comments**

Joan Gallagher, Taylor/Adams County Public Health—Shared information on Lead Poisoning Prevention and Immunization statistics.

Sharon Campbell, CCNC MATURA—All consultants now have iPads for use in assessments. The process will take a little getting used to but is very comprehensive. Notes can be made and links are available to rules/regulations.

**Future Meeting Dates**

Next meeting is June 27. We do not meet in July.

**Adjournment**

Jenny Robinson moved and Angie Mullen seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned at 7:05 PM.

Respectfully Submitted,

 Angie Mullen, Secretary Don Gee, Chairperson