**Quad Counties 4 Kids Board Meeting Minutes**

**March 28, 2018 –6:03 p.m.**

**Creston Elementary School, 805 Academic Avenue, Creston, Iowa**

Chairman Don Gee Called the meeting of the Quad Cities 4 Kids ECI Board to order at 6:00 p.m. at the Creston Elementary School.

Members Present are marked with an X, Excused with an E, absent with an A and Conference Call with a C:

**Adams Ringgold Taylor Union**

Vacant Jodi Rushing C Scott Marcum X Bob Brown E

Don Gee X Vacant Karen Shawler E Kathy Ralston E

Angie Mullen X Vacant Jenny Robinson X Vacant

**Others Present:** Lori Henrichs, Taylor County GSF, Vicki Sickels, Director

**Additions/Approval of Agenda**

Jodi Rushing moved that the agenda for the meeting be approved as presented. Scott Marcum seconded the motion which passed unanimously.

**Approval of Minutes of January 24, 2018 Meeting**

Scott Marcum moved that the minutes of the January 24, 2018 meeting be approved as presented. Angie Mullen seconded the motion which passed unanimously.

**Report from the finance Committee**

The vouchers were reviewed by the finance committee prior to the meeting as follows:

* School Ready Expenses for FY2018 since our last meeting
  + Total for approval = $41,901.73
  + Cash balance = $105,472.94
* Early Childhood Expenses for FY2018 since our last meeting
  + Total for approval = $12,028.59
  + Cash balance = $14,519.54

Scott Marcum moved to approve the financial reports as presented. Angie Mullen seconded the motion which passed unanimously.

**Board Insurance Renewal**

Anniversary Rating Supplement for ICAP Insurance was received today. The cost is unchanged from previous years. The Proxy Statement will list Don Gee as Primary Contact and Vicki Sickels as Alternate. Jenny Robinson moved to approve the Proxy Statement with these changes and submit it to ICAP Insurance. Jodi Rushing seconded the motion which passed unanimously

**CCNC Services for Ringgold County**

Vicki had a conversation with Shelley Bickel, Decatur County Public Health (DCPH) concerning CCNC services for Ringgold County. DCPH recently hired Donna Binning who is a CCNC. They agreed to provide services for Ringgold County with approval from Marion County Public Health. A shortened application was submitted in the amount of $2908 which is the unused portion of the previous contract. Jenny Robinson approved of this funding for the balance of the FY2018. Jodi Rushing seconded the motion which passed unanimously.

**Purchase of safety items for child care providers**

Vicki met with Jenny Moon and Sharon Campbell concerning purchasing safety items with the ICAP Insurance grant for $1,000. They are requesting an additional $1,000 from our budget so no one is left out of the opportunity. Jodi Rushing moved to approve this additional $1,000 for this purpose. Angie Mullen seconded the motion which passed unanimously.

**RFP & Mini-grants Update**

* ICAPP Grant Update—The grant was not turned in by the deadline so all of our Family Support Programs will not be considered for funding in FY2019 or FY2020. This is going to create some real challenges for the board.
* Our RFP was issued March 19, 2018 with a due date of April 16 at 4:00 PM
* A list of submitted and paid In-home provider mini grants was shared. So far we have had $9902.91 in submitted invoices that have been paid or approved today. We have $1797.09 outstanding as of this writing.
* We have received one preschool mini-grant so far.

**Director Report**

A written report that included the following:

* A calendar of director events since the last meeting
* A meeting is planned with United Health Care to discuss referrals of high risk Medicaid covered pregnant women to our family support programs
* Site visits will take place in April and May. If you would like to accompany Vicki on any of these visits please let her know.
* Regional Director meeting topics included: Early Childhood Day on the Hill, Central Slice Day on Hill (see invitation) and Early Childhood Summit in October.
* New ECI Logo
* Resilience was shown in Mount Ayr on March 7.

Vicki had a conversation with Hope Hall, East Union Early Childhood Center, concerning their plans to open an infant/toddler program. She asked if we have funds available to help them purchase the property, etc. Vicki told them that we could not pay for the acquisition of property/building for this purpose however once they have it we could help with furniture and fixtures depending on funding available. They hope to house 29 children.

**Board Professional Development**

The board self-assessment was distributed for completion.

We have the names of two potential board members that Vicki is going to contact.

**Public Comments/Agency Sharing**

Vicki shared a poster for Kathy Ralston, the Learning Center of Southwest Iowa, for the showing of the documentary “Swim Teams” which will be shown April 18 at 6:00 in the Creston High School Auditorium with discussion to follow.

**Future Meeting Dates**

The RFP Committee will meet April 25 at 6:00 PM at Pizza Ranch in Creston.

The next board meeting will be Wednesday, April 25.

**Adjournment**

Angie Mullen moved and Jenny Robinson seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned at 6:45 PM.

Respectfully Submitted,

Angie Mullen, Secretary Don Gee, Chairperson