**Quad Counties 4 Kids Board Meeting Minutes**

**January 24, 2018 –6:00 p.m.**

**Creston Elementary School, 805 Academic Avenue, Creston, Iowa**

Chairman Don Gee Called the meeting of the Quad Cities 4 Kids ECI Board to order at 6:00 p.m. at the Creston Elementary School.

Members Present are marked with an X, Excused with an E, absent with an A and Conference Call with a C:

**Adams Ringgold Taylor Union**

Vacant Jodi Rushing E Scott Marcum X Bob Brown E

Don Gee X Vacant Karen Shawler X Kathy Ralston E

Angie Mullen X Vacant Jenny Robinson C Vacant

**Others Present:** Vicki Sickels, Director

**Additions/Approval of Agenda**

Scott Marcum moved that the agenda for the meeting be approved as presented. Angie Mullen seconded the motion which passed unanimously.

**Approval of Minutes of October 25, 2017 Meeting**

Scott Marcum moved that the minutes of the October 25, 2017 meeting be approved as presented. Karen Shawler seconded the motion which passed unanimously.

**Report from the finance Committee**

The vouchers were reviewed by the finance committee prior to the meeting as follows:

* School Ready Expenses for FY2018 since our last meeting
	+ Total for approval = $36,455.86
	+ Cash balance = $68,580.99
	+ Taylor County Extension payment of $4896.82 was paid twice (11/13/17 & 10/9/17). This will be applied against future payments
* Early Childhood Expenses for FY2018 since our last meeting
	+ Total for approval = $4,464.49
	+ Cash balance = $19,026.38

Scott Marcum moved to approve the financial reports as presented. Angie Mullen seconded the motion which passed unanimously.

**Family Support Program Reports**

The semi-annual Family Support Program report compiled from DAISEY, for all four counties was reviewed. It was noted that the per/visit cost is higher than normal due to new staff and the amount of training involved. This should start to even out at the year goes on.

**Budget Amendments/Program**

Governor Reynolds did not recommend a reduction in funding for FY2018 when she submitted her state budget. At this time, we are status quo on funding. We will be able to fund the mini-grants as originally planned. Karen Shawler moved to offer the following mini-grants to area providers:

 In-home providers--$13,000 (Grant application has been distributed)

 Preschools--$20,000 ($2500/per preschool program)

 Day Care Centers--$20,000 ($4,000-5000/per center)

Angie Mullen second the motion which passed unanimously.

**Proposed By-Law Changes**

The following changes to the by-laws, originally presented at the January 24, 2018 meeting

were present for approval:

**Section B: Terms**

~~All terms of office shall be three years and terms shall be staggered. The maximum number of full terms a member is allowed to serve is two. At the completion of two full terms.~~ The term of office for all Board members shall be three years and the terms shall be staggered to the extent possible. An officer or member of the Board of Directors shall be eligible for re-election with no limits on the number of terms an individual may serve as an Officer or Director. Board members are encouraged to seek a replacement member. ~~In the event any Board member is appointed to fill an unexpired term, he/she shall complete that term and be eligible for two full terms.~~

~~The above shall apply with the exception of the initial organizational board makeup. Terms shall be staggered with each county having one representative serving a one-year term, one representative serving a two -ear term, and one representative serving a three-year term. Board members that serve one and two-year terms will be eligible for two full three-year terms following completion of their initial term.~~

Scott Marcum moved to approve these by-law changes. Angie Mullen seconded the motion which passed unanimously.

 **Election of Officers for calendar year 2018.**

Karen Shawler moved to approve the following as officers for calendar year 2018:

 Chairperson: Don Gee

 Vice-Chair: Jenny Robinson

 Recording Secretary: Angie Mullen

 Scott Marcum seconded the motion which passed unanimously.

 **Board Member Recruitment**

Over the next two months Vicki will contact potential board members. If you have anyone in mind

 who would make a good member please get these names to Vicki know. She will be happy to meet

 with you and them together to talk about the Quad Counties Area.

  **RFP Committee for FY2018**

Th**e** following board members volunteered to serve on the RFP Committee for FY2019: Don,

 Scott, Jenny and Angie. We will meet April 25 at 6:00 PM at the Pizza Ranch in Creston.

 **Early Childhood Funding Formula Change**

A spreadsheet the state shared recently concerning Early Childhood funding for Fy2019 was

 included in the board materials. This funding is used to pay for CCNC, CCRR and Child Care Provider

 mini-grants, etc. In 2018 we received $40,884. Using the new funding formula we would receive

 $57,891. The phase-in amount will be $49,276 because no program is to have a cut in funding greater

 than 25% we will not receive our new amount until the following year.

 **Director Report**

A written report that included the following:

* Calendar of meetings and visits was shared.
* Preschool Update---Creative Beginnings Preschool will close at the end of the current school year. Creston CSD briefly considered opening a preschool to serve those who planned to attend next year. The school board choose not to follow thru on this proposal since there are currently openings for 80 students in the district.
* Semi-annual financial report that is due January 15 was submitted and accepted January 3
* Prevent Child Abuse Funding Update—ICAPP and CBCAP funds were combined into one fund for 2019-20 RFP
* ICAP Insurance Grant—applied for $1,000 grant to be used for safety items for in-home day care providers
* CCNC Update—Ringgold County has lost CCNC services. Look for more information to follow.
* Early Childhood Day on the Hill, Central Slice Day on Hill and Early Childhood Summit information shared

**Board Professional Development**

The following information and documents were shared and discussed:

* Child Care Data for 2012-2017 comparisons
* Why Child Care Matters to Iowa Businesses
* State ECI Board Public Private Partnership committee information

**Public Comments/Agency Sharing**

There were no public comments or agency sharing.

**Adjournment**

Angie Mullen moved and Jenny Robinson seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned at 6:45 PM.

Respectfully Submitted,

 Angie Mullen, Secretary Don Gee, Chairperson