**Quad Counties 4 Kids Early Childhood Area**

**Application for Board Membership**

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**Geographic Area Served**

The geographic area served by this entity is Adams, Ringgold, Taylor and Union Counties.

**Early Childhood Iowa Area Purpose**

The purpose of the Board is to oversee and coordinate collaborative services for children and families that reside in Adams, Ringgold, Taylor and Union counties. Emphasis will be on the delivery of services to children age 0-5 and to improve the efficiency and effectiveness of services in the areas of education, health and human services.

**Board Membership**

The membership of the Board shall consist of between eight (8) and twelve (12) members. All members of the Board shall reside in Adams, Ringgold, Taylor or Union counties. Every effort will be made to select candidates to provide for equal representation from each county. Membership shall include representation from each of the following areas: business, consumer, education, faith, health and human services in accordance with Iowa Code Chapter 2561. The majority (51%) of the members of the Board shall be elected officials and/or members of the public who are not employed by a provider of services to or for the Board. In addition to the before stated requirements for membership, the board will seek to have gender balance.

If a board member is appointed and later is awarded funding they shall vacate their board position immediately. The position will then be filled within the accordance of the board membership/application section.

In addition to the above stated requirements for membership, subject to *Iowa Code Chapter 69.16A,* the board will seek to have gender balance.

**Full Board Responsibilities**

* Appoint the Early Childhood Director or Contract Person
* Interpret the scope of responsibilities of the Early Childhood Area as set by legislation
* Select the officers and the committees, if any, of the Board
* Develop and implement a community plan with identified priorities based on assessments of community members and service providers
* Determine, subject to funding source policies, major personnel, organization, fiscal and program policies
* Make final approval of all program proposals and budgets
* Approve contracts and enforce compliance with all conditions of any funding source grants
* Evaluate the outcomes of funded programs
* Ensure that the annual report is submitted yearly

**Individual Board Member Responsibilities**

* Attend all meetings of the Board, including assigned committees and task forces. Notify the Area Direct, Board Chairperson or designee of absences in advance, if possible;
* A Board member missing three consecutive meetings in a fiscal year will be considered to have tendered their resignation. Board will review circumstances of absence and then accept or reject automatic resignation. Members are deemed to have resigned if they attend less than one-half of the regular meetings within any period of twelve calendar months, beginning July 1.
* Thoroughly review the agenda and all background support material and come to all meetings prepared to contribute to the discussion of issues and business to be addressed;
* Represent the area Board in a positive and supportive manner at all times and in all places;
* Keep the Board chairperson informed about any community concerns or issues that are relevant to this Board;
* Recognize conflicts of interest between position as a Board member and personal and professional life. If such conflict does arise, declare that conflict before the Board and refrain from voting on matters in which a conflict exists.

**Please refer to the following website for additional information concerning Early Childhood Iowa or to answer questions:** [**http://www.earlychildhoodiowa.org**](http://www.earlychildhoodiowa.org)

Please select the position(s) which you could fill:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Health |  | Business |
|  | Human Services |  | Citizen/Elected Official |
|  | Education |  | Consumer |
|  | Faith |  |  |

|  |  |
| --- | --- |
| Name: |  |

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| Address: |  |

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| --- | --- | --- | --- | --- | --- |
| City: |  | State: |  | Zip: |  |

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| --- | --- | --- | --- |
| Home Phone: |  | Work/Other Phone: |  |

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| E-mail: |  |

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| Please provide a brief summary of the skills and resources that you might bring to the Early Childhood Iowa Area Board and why you would like to serve on the Board. |
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Electronic copies of this application may be requested from Vicki Sickels, vsickels@windstream.net.